

COUNCIL COMMUNICATION

TO: THE CITY COUNCIL
FROM: THE CITY MANAGER'S OFFICE

COUNCIL MEETING DATE
OCTOBER 18, 1989

SUBJECT: CONTRACT WITH PAULA FERNANDEZ FOR TRAFFIC ENGINEERING SERVICES

PREPARED BY: Assistant City Manager

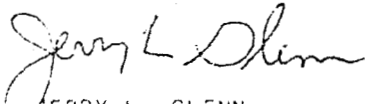
RECOMMENDED ACTION: That the City Council approve the attached personal services contract with Paula J. Fernandez *for* traffic engineering services, and authorize the City Manager to execute the contract on behalf of the city.

BACKGROUND INFORMATION: Mrs. Fernandez has worked for the City of Lodi as an Assistant Civil Engineer since July 1985. She has functioned in the role of Traffic Engineer. Her work has been excellent and the Public Works Department considers her a valued employee.

Mrs. Fernandez is busy raising a young family which precludes her from working full time. She has requested that she **be** allowed to **work** on a half-time basis. At some later date, she may be able to return to full time employment.

In order to avoid misunderstandings as to her status and benefits at a later date, we have prepared the attached personal services contract. Council is respectfully requested to approve the contract and to authorize the City Manager to execute the contract on behalf of the City.

Respectfully submitted,


JERRY L. GLENN
Assistant City Manager

CCPERSER/TXTA.01V

City of Lodi
PERSONAL SERVICES CONTRACT
PAULA J. FERNANDEZ
AND
CITY OF LODI

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This is to certify that I, Assistant Civil Engineer, Paula J. Fernandez, have accepted employment with the City of Lodi in the position of Assistant Civil Engineer at a present base salary of \$3106.85 Per month (80 hours per two week pay period) on a regular, full-time basis; and, wish to work half-time (job share).

It is understood that it is my intention to work 40 hours each 80 hour pay period.

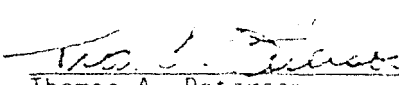
It is further understood that I will retain all the rights and privileges of a regular employee as covered by the Memorandum of Understanding (MOU) for the General Services Unit except as described below:

1. Salary will be prorated to hours worked per pay period.
2. Administrative Leave will be 20 hour: per year.
3. Vacation Leave accrual will be 50% of that in the MOU.
4. Sick Leave accrual will be 50% of that in the MOU.
5. Holiday Leave will be 50% of that in the MOU. (16 hours to remain in 1989)
6. Medical and Dental insurance coverage will not be provided, however they may be reinstated upon employee's contribution of 50% of the current premium and with evidence of insurability or upon return to full-time status.
7. Long Term Disability benefit to be 50% of that provided in the MOU.

This agreement may be terminated under the following circumstances:

1. With 60 days written notice of the City's desire to fill the Assistant Civil Engineer position on a full-time basis provided the City has made a good faith effort to find another person to fill other half of the job-share position.
2. With 30 days written notice of the employee's wish to return to full-time status, provided the other half-time position is not filled.
3. Upon employee's retirement or separation from City service.

Paula J. Fernandez
Assistant Civil Engineer

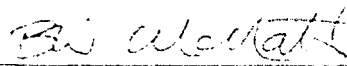


Thomas A. Peterson
City Manager

Date: _____

Date: 10-12-89

Approved as to form:



Bob McNatt, City Attorney